

**NOTIFICATION**  
Finance Department,  
Sachivalaya, Gandhinagar,  
Dated the 1<sup>st</sup> July, 2020.

Constitution  
of India.

**NO. 1(GN-63)TSM/202019/3267/GH :-** In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and in supersession of all previous rules made in this behalf the Governor of Gujarat hereby makes the following rules to provide for regulating the method of Competitive examination for recruitment to the post of Accounts Officer, Class I, in the Gujarat Accounts Service under the Directorate of Accounts and Treasuries, Gujarat State, namely:-

**1. Short title, commencement and application.-**

- (1) These rules may be called the Accounts Officer, Class I, in the Gujarat Accounts Service, Competitive Examination Rules, 2020.
- (2) They shall come into force on the date of their publication in the *Official Gazette*.
- (3) They shall apply to the persons who are eligible to be appointed to the post of Accounts Officer, Class I, in the Gujarat Accounts Service.

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**2. Definitions.-** In these rules, unless the context otherwise requires,-

- (a) "Commission" means the Gujarat Public Service Commission(GPSC);
- (b) "Examination" means the competitive examination for recruitment to the post of Accounts Officer, Class I, in the Gujarat Accounts Service, which includes the Preliminary Examination and Main Examination as referred to in rule 4;
- (c) "Government" means the Government of Gujarat;
- (d) "Post" means post of Accounts Officer, Class I, in the Gujarat Accounts Service, under the Directorate of Accounts and Treasuries, Gujarat State;
- (e) "Prescribed" means prescribed by regulations made by the Commission;
- (f) "Schedule" means the Schedule appended to these rules.

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**3. Holding of Examination.-** The Commission, on receiving the requisition from the Government, shall hold a competitive examination for selection of

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candidates for recruitment to the post of Accounts Officer, Class I, in the Gujarat Accounts Service.

**4. Mode of Examination.-**

(1) The examination shall be held in two successive stages, namely:-

(i) Preliminary Examination (Objective Type) for selection of candidates for Main Examination; and

(ii) Main Examination (Written and Personality Test) for final selection of candidates for the post of Accounts Officer, Class I, in the Gujarat Accounts Service.

(2) The Preliminary Examination and the Main Examination shall be held in such manner as specified in Schedule I.

5. **Syllabus.-** The Commission shall determine the details of syllabus for each subject.

**6. Medium of Examination.-**

(1) The Medium of examination shall be Gujarati and English for Section II and Section III under Schedule I.

(2) The medium of Examination for Paper I of Section III under Schedule I shall be Gujarati and for Paper II of Section III under Schedule I shall be English.

**7. Place of Examination.-**

(1) The Commission shall determine the dates and time on which and the places at which the Preliminary and Main Examination (written) shall be held.

(2) The Personality Test shall be held at Gandhinagar.

(3) The candidates shall be required to attend all the stages of the examination at their own expenses.

**8. Application for Examination.—**

(1) The candidate who desires to appear at the Preliminary Examination shall submit an application in such form as may be prescribed by the Commission along with such fees as may be fixed by the Government from time to time.

(2) The candidates who are declared by the Commission qualified for admission to the Main Examination shall apply again in such form as may be prescribed by the Commission along with such fees as may be fixed by the Government from time to time.

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- (3) The fees shall be paid in such manner as may be prescribed by the Commission and fees once paid shall not be refunded or held over for the subsequent examination.
  - (4) The request for withdrawal of the application by the candidate shall not be entertained under any circumstances.

**9. Condition for Eligibility. -**

(1) The candidate shall not be qualified for admission to the Examination unless he is -

- (a) a citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhutan, or
- (d) a Person of Indian origin who has migrated from Pakistan, Myanmar, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania, Zambia, Malawi, Zaire, Ethiopia and Vietnam, with the intention of permanently settling in India:

Provided that the candidates belonging to categories (b), (c) or (d) shall furnish a certificate of eligibility issued by the Government.

(2) The candidate who is required to produce a certificate of eligibility, may be allowed to appear in the Examination conducted by the Commission and he may also be appointed provisionally subject to the production of eligibility certificate within time frame, as decided by the Government.

**10. Disqualification for appointment on the ground of plural marriage. -**

(1) No person who,--

- (a) has entered into or contracted a marriage with a person having a spouse living, or
- (b) having a spouse living, has entered into or contracted a marriage with any other person shall be eligible for appointment to the post of Accounts Officer, Class I, in the Gujarat Accounts Service;

Provided that subject to the provisions of any law for the time being in force, the Government may, if satisfied that there are special grounds for doing so, exempt any person from the operation of this sub-rule;

(2) The candidate shall declare in the application form whether he or she as the case may be, is married and, in the case of the male candidate whether he has

more than one wives living and in the case of a female candidate whether she has married to a man who has already another wife living.

**11. Age Limit.**— A candidate for admission to the examination shall have attained the minimum age and shall not have attained the maximum age prescribed in the relevant recruitment rules on the date mentioned by the Commission in the advertisement.

**12. Educational qualifications. -**

(1) The candidate possessing the requisite educational qualifications and other requirements for appointment, under the relevant recruitment rules of the post shall be eligible for admission to the examination:

Provided that the candidate who has appeared at a degree examination, the passing of which would render them educationally qualified for the Preliminary Examination, but have not been informed of the result as also the candidate who intend to appear at such a qualifying examination, shall also be eligible for admission to the Preliminary Examination. All the candidates who are declared qualified by the Commission for appearing in the Main Examination shall be required to produce a proof of passing the required examination along with their application submitted for the Main Examination, failing which such candidates shall not be admitted to the Main Examination(Written).

(2) All candidates who are declared qualified by the Commission for appearing in the Main Examination (written) shall be required to produce proof of passing the degree examination along with their application for the Main Examination (written). A candidate who fails to produce the proof of passing the degree examination shall not be eligible for admission to the Main Examination (written).

**13. Commission's decision final. -**

(1) No candidate shall be allowed to appear at the Main Examination unless the Commission is satisfied that the candidate is eligible in all respects and that he has complied with all the requirements including the payment of the requisite fees.

(2) The decision of the Commission as to the eligibility of a candidate for admission to the Main Examination shall be final.

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**14. Restrictions to Examination.-**

(1) The candidate shall answer all question papers in his own hand writing. However, the blind candidates shall be allowed to write in the Examination with the help of a scribe subject to such instructions as may be issued by the Commission in that behalf from time to time.

(2) (a) the candidate shall not be permitted to carry with him, in the examination hall, a cellular phone, pager or any other mobile communication device;

(b) the candidate shall not be allowed to use calculator in the Preliminary Examination:

Provided that the candidate may be permitted to bring and use the simple battery operated non programmable pocket calculator in such conventional type paper as may be prescribed by the Commission. But the exchange or transfer of calculator amongst the candidates in the examination hall shall not be permitted.

**15. Appearance at the Main Examination. -** The candidate who obtains such minimum qualifying marks in the Preliminary Examination, as may be fixed by the Commission at its discretion, shall be admitted to the Main Examination and a candidate who obtains such minimum qualifying marks in the Main Examination (written), as may be fixed by the Commission at its discretion, shall be called by it for Personality Test:

Provided that the candidates belonging to the Scheduled Castes or Scheduled Tribes or Socially and Educationally Backward Classes (including Nomadic Tribes and Denotified Tribes) or Economic Weaker Sections may be called for Personality Test, by the Commission, by applying relaxed standards in the Preliminary Examination as well as in the Main Examination (written), if the Commission is of the opinion that sufficient number of candidates from these communities are not likely to be called for Personality Test on the basis of the general qualifying standard in order to fill up the vacancies reserved for them.

**16. List of order of merit.-** (1) After the Main Examination, the names of candidates shall be arranged by the Commission in the order of merit on the basis of the aggregate marks finally awarded to each candidate in the Main Examination. Thereafter, the Commission shall, for the purpose of recommending candidates against unreserved vacancies, fix a qualifying mark (hereinafter referred to as general qualifying standard) with reference to the number of unreserved vacancies to be filled up on the basis of the Main Examination. For the purpose of recommending Reserved Category candidates

belonging to Scheduled Castes, Scheduled Tribes, Socially and Educationally Backward Classes (including Nomadic Tribes and Denotified Tribes) and Economic Weaker Sections against reserved vacancies, the Commission may relax the general qualifying standard with reference to the number of reserved vacancies to be filled up in each of these categories on the basis of the Main Examination:

Provided that the candidates belonging to the Scheduled Castes, Scheduled Tribes, Socially and Educationally Backward Classes (including Nomadic Tribes and Denotified Tribes) and Economic Weaker Sections who have not availed themselves of any of the relaxations in the eligibility or the selection criteria, at the Main Examination and who, after taking into account the general qualifying standards, are found fit for recommendation by the Commission shall not be recommended against the vacancies reserved for the Scheduled Castes, Scheduled Tribes, Socially and Educationally Backward Classes (including Nomadic Tribes and Denotified Tribes) and Economic Weaker Sections.

(2) The Commission may further lower the qualifying Standard to take care of any shortfall of candidates for appointment against unreserved vacancies and any surplus of candidates against reserved vacancies arising out of the provision of this rule.

**17. Ineligible if fails to attend Personality Test.** -- The candidate, who is qualified for the Personality Test but fails to attend it, shall not be eligible for selection.

**18. Result of Main Examination.** --

- (1) The result of the candidates whose names are to be recommended to the Government for appointment to the Post of Accounts Officer, Class I, in the Gujarat Accounts Service, shall be arranged according to the order of merits of candidates along with the seat number and the total marks obtained by each of the candidates.
- (2) The Commission shall also display on its notice board the result of unsuccessful candidates containing the names, seat number and total marks obtained by each of the candidates.
- (3) The Commission shall, thereafter send a copy of the result to be published in the *Official Gazette*, to the Government.

19. **Waiting list:** The Commission shall prepare the waiting list of the qualified candidates which shall contain twenty percent (20%) of vacancies advertised for each category. The waiting list shall remain in force in accordance with the relevant instructions issued by the Government in this behalf.

20. **Rechecking of marks of Main Examination. —**

- (1) The candidate who desires to have his marks of the Main Examination rechecked, may apply to the Commission along with such fee as may be fixed by the Commission for each paper within a period of thirty days from the date of declaration of the final result of the Main Examination.
- (2) The candidate who desires to have the mark-sheet of the Main Examination or part thereof shall apply to the Commission along with such fee as may be fixed by the Commission within a period of fifteen days from the date of declaration of the final result.
- (3) In no circumstances, the marks of any part of the Main Examination shall be disclosed before the official declaration of the final result.

21. **Forwarding the result to Government. —** The Commission, on declaration of the result, shall forward to the Government in Finance Department, the list of candidates who are recommended for appointment along with necessary particulars such as category of candidate, his date of birth, educational qualifications and such other particulars as the Government may direct.

22. **No right to appointment. —** The mere success in the examination shall not confer any right to appointment and no candidate shall be appointed to the post unless the Government is satisfied after such inquiries as may be considered necessary that the candidate is suitable in all respects for appointment to the post.

23. **Medical examination. —** The selected candidate shall be required to pass a medical examination in accordance with the relevant rules made by the Government in this behalf.

24. **Disciplinary actions. —** The candidate who is or has been declared by the Commission to be guilty of,-

- (i) obtaining support for his candidature by any means;
- (ii) impersonating;
- (iii) procuring impersonating by any person;

- (iv) submitting fabricated documents or documents which have been tampered with;
- (v) making statements which are incorrect or false or suppressing material information;
- (vi) resorting to any other irregular or improper means in connection with his candidature for the examination;
- (vii) using unfair means during the examination;
- (viii) writing irrelevant matter, including absurd language or pornographic matter in the scripts;
- (ix) misbehaving in any other manner in the examination hall;
- (x) harassing or doing bodily harm to the staff employed by the Commission for the conduct of the Examination;
- (xi) attempting to commit or as the case may be, abetting the Commission of all or any of the acts specified in the foregoing clauses; or
- (xii) violating any of the instructions issued to the candidates along with his admission certificate permitting him to take the examination shall, in addition to rendering himself liable to criminal prosecution, be liable –
  - (a) to be disqualified by the Commission from the examination for which he is a candidate; or
  - (b) to be debarred either permanently or for a specific period,
    - (i) by the Commission from appearing in any examination or from any interview for direct selection to be held by them; or
    - (ii) by the Government from any employment under it;

Provided that no penalty under clause (a) or clause (b) shall be imposed except after giving the candidate an opportunity of making such representation in writing as he may wish to make in that behalf, or

- (c) to disciplinary action under the appropriate rules if he is already in Government service.

**25. Savings.** – Notwithstanding anything contained in these rules, any action initiated under the previous rules before the commencement of these rules shall be valid till it is completed.



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## SCHEDULE I

(See rule 4)

### SECTION I

#### PLAN OF EXAMINATION

The Examination shall comprise of two successive stages: (A) Preliminary Examination (objective type) for the selection of candidates for Main Examination; and (B) Main Examination (Written) and Personality Test for selection of candidates for the post of Accounts Officer, Class I, in the Gujarat Accounts Service.

##### (A) Preliminary Examination:-

The Preliminary Examination shall consist of two papers of objective type (multiple choice questions) and carry a maximum of 400 total marks as shown in SECTION II of this SCHEDULE. This examination is meant as a screening test only. The marks obtained in the Preliminary Examination by the candidates, who are declared qualified for admission to the Main Examination shall not be counted for determining their final order of merit. The number of candidates to be allowed to appear to the Main Examination shall be about fifteen times the total approximate number of vacancies so advertised. The candidate, who is declared qualified in the Preliminary Examination by the Commission, shall only be eligible for admission to the Main Examination, subject to the condition that he is otherwise eligible for admission to the Main Examination.

##### (B) Main Examination:-

The Main Examination shall consist of written examination of total 900 Marks and the Personality Test of 100 Marks. The written examination shall consist of five papers, as shown in SECTION III and Personality Test as shown in SECTION IV of this SCHEDULE.

The candidates who obtain such minimum qualifying marks as may be fixed by the Commission, in the written part of the Main Examination, shall be called for the Personality Test. The number of candidates to be called for the Personality Test shall be about the three times the number of vacancies so advertised. The Personality Test shall carry 100 marks without any minimum qualifying marks.

The marks obtained by the candidates in the Main Examination shall determine their final ranking.

**SECTION II**  
**SCHEME AND SUBJECTS FOR THE PRELIMINARY EXAMINATION**

The Preliminary Examination shall consist of two Papers of total 400 Marks as follows:-

Paper	Nature of Exam	Subject	Marks	Duration
I	Objective	General Studies	200	3 Hours
II		Accountancy and Auditing	200	3 Hours
Total Marks			400	

Note:

1. The syllabus for the entire two question papers shall be such as may be prescribed and notified by the Commission.
2. The standard and the course content of the syllabus for General Studies and Accountancy and Auditing papers shall be of a degree level.
3. The question papers shall be of the objective type (Multiple choice questions).
4. The blind candidates may be allowed compensatory time of twenty minutes per hour for each paper.

**SECTION III**  
**SCHEME AND SUBJECTS OF MAIN EXAMINATION**

The scheme and subjects of Main Examination shall consist Total Marks of the following papers:

Paper	Nature of Exam	Subjects	Marks	Duration
I.	All papers are descriptive (Conventional type)	Gujarati Language	150	3 Hours
II.		English Language	150	3 Hours
III.		General Studies	200	3 Hours
IV.		Accountancy and Auditing-I	200	3 Hours
V.		Accountancy and Auditing-II	200	3 Hours
Total Marks			900	

Note:

1. The standard of Gujarati Paper shall be equivalent to Gujarati subjects (higher level) of Twelfth standard of Gujarat Secondary and Higher Secondary Education Board.
2. The standard of English Paper shall be equivalent to English subjects (Lower level) of Twelfth standard of Gujarat Secondary and Higher Secondary Education Board.
3. The standard and the course content of the syllabus for General Studies, Accountancy and Auditing-I and Accountancy and Auditing-II papers shall be of a degree level.
4. The syllabus of each paper shall be such as may be prescribed and notified by the Commission.
5. The question papers for the main examination shall be of conventional type(Descriptive).
6. The blind candidates may be allowed compensatory time of twenty minutes per hour for each paper.

#### SECTION-IV

#### Personality Test-100 Marks

By order and in the name of the Governor of Gujarat,

*K.H. Pathak*

(K.H. Pathak)

Deputy Secretary to Government.

#### Copy To,

1. The Personal Secretary to Hon. Deputy C.M., Swarnim Sankul-1, Gandhinagar.
2. The Chief Secretary, Government of Gujarat, Sachivalaya, Gandhinagar.
3. The Additional Chief Secretary, Finance Department, Sachivalaya, Gandhinagar.
4. The Additional Chief Secretary, General Administration Department, Sachivalaya, Gandhinagar.
5. Secretary (E.A.), Finance Department, Sachivalaya, Gandhinagar.
6. The Secretary, Gujarat Public Service Commission, Gandhinagar. (\*5 copies)
7. The Secretary, Gujarat Vigilance Commission, Gandhinagar.
8. The Under Secretary, Legislative and Parliamentary Affairs Department,